

MO103

Roll No. :

2018

COMMUNICATION SKILL - I

निर्धारित समय : तीन घंटे]

Time allowed : Three Hours]

[अधिकतम अंक : 70

[Maximum Marks : 70

नोट : (i) प्रथम प्रश्न अनिवार्य है, शेष में से किन्हीं पाँच के उत्तर दीजिये ।

Note : Question No. 1 is compulsory, answer any FIVE questions from the remaining.

(ii) प्रत्येक प्रश्न के सभी भागों को क्रमवार एक साथ हल कीजिये ।

Solve all parts of a question consecutively together.

(iii) प्रत्येक प्रश्न को नये पृष्ठ से प्रारम्भ कीजिये ।

Start each question on fresh page.

1. Write a paragraph of about 150 words on any one of the topics given below :

Deforestation : Meaning of deforestation – causes – effects – ways to prevent deforestation. (10)

OR

Air pollution – Meaning of air pollution – Sources of air pollution – effects – ways to control air pollution. (10)

2. Write short notes on :

(i) Role of Communication in Office Management.

(ii) Verbal Communication. (6×2)

3. (i) Fill in the blanks with suitable articles :

(a) We had to wait for _____ hour and _____ half.

(b) _____ youngest son of my brother has joined _____ army.

(c) _____ Ganga rises in _____ Himalayas. (2×3)

(ii) Fill in the blanks with the correct forms of the verbs given in brackets :

- (a) Cats _____ milk. (like)
- (b) Yesterday I _____ an old friend of mine. (meet)
- (c) If I drop this glass it _____. (break)
- (d) I _____ to school early today. (go)
- (e) By the time he came home his son _____. (leave)
- (f) I _____ my work by tomorrow. (finish)

(1×6)

4. (i) Supply a verb in agreement with the subject in the following sentences :

- (a) There _____ several mistakes in your work.
- (b) Much of my time _____ been wasted.
- (c) The great poet and scholar _____ dead.
- (d) One of the students _____ seriously hurt.
- (e) Neither the captain nor his soldiers _____ brave.
- (f) Either you or I _____ in the wrong.

(1×6)

(ii) Change the voice of the following :

- (a) A gardner waters these plants.
- (b) A loud cry disturbed me.
- (c) When did you send the information ?
- (d) Who won the match ?
- (e) Somebody has just switched on the lights.
- (f) Some doctors were attending upon the patients.

(1×6)

5. (i) Change the following into reported speech :

- (a) The teacher said, "He is very clever".
- (b) My father says, "Everybody can lead a happy life."
- (c) He said, "I am revising the first chapter."
- (d) He said to her, "Do you like Coffee ?"
- (e) Mother said to him, "Do not disturb me."
- (f) The beggar said, "Alas! I am ruined."

(1×6)

(ii) Punctuate the following :

- (a) he came on monday
- (b) do you know her
- (c) He said I like books

(2×3)

6. (i) Use the following in sentences of your own :

- (a) In spite of
- (b) at all
- (c) set up
- (d) look after
- (e) come across
- (f) as well as

(1×6)

(ii) Fill in the blanks with suitable prepositions :

- (a) The office closes _____ five _____ the evening.
 (b) We were _____ Ooty _____ the first of January.
 (c) I have been suffering _____ cold _____ last Monday. (2×3)

7. (i) Say whether the following sentences are Assertive, Exclamatory, Interrogative or Imperative.

- (a) He played very well.
 (b) Do you enjoy walking ?
 (c) Where is my pen ?
 (d) Do not open the door.
 (e) Wow ! What a beautiful sight.
 (f) Read the instructions carefully. (1×6)

(ii) Combine each of the following pairs of sentences into a complex sentence by using the conjunction given in brackets.

- (a) I will get ready. Wait till then. (till)
 (b) The sun comes out. Then the stars disappear. (when)
 (c) I did not go. I was not well. (as)
 (d) He is honest and diligent. He will easily get a job. (since)
 (e) My father bought a watch. It shows both day and date. (which)
 (f) The thief saw the police. He ran away immediately. (as soon as) (1×6)

8. Translate the following passage into English :

विज्ञान ने मानव को अनेक सुख सुविधाएँ दी हैं। टेलिविज़न या दूरदर्शन उसकी प्रमुख देन है। 'दूरदर्शन' का अर्थ है - दूर की वस्तु, व्यक्ति, दृश्य आदि के दर्शन। यह एक ऐसा यंत्र है जिसके माध्यम से हम दूर की वस्तु, व्यक्ति, आदि के चित्र तो देख ही सकते हैं, साथ ही ध्वनि भी सुन सकते हैं। यह रेडियो का विकसित रूप है। दूरदर्शन ने हमारे जीवन को बहुत प्रभावित किया है। इसके द्वारा जन साधारण को शिक्षित किया जा सकता है। किसानों को खेती के आधुनिकतम साधनों के उपयोग की शिक्षा दी जा सकती है। स्वास्थ्य संबंधी जानकारी देकर जन सामान्य को प्रभावशाली ढंग से शिक्षित किया जा सकता है। इसके माध्यम से दूर-दराज के गावों में बैठे बच्चों को भी शिक्षा सुविधा प्रदान की जा रही है। दूरदर्शन के माध्यम से हम घर बैठे विभिन्न प्रकार के कार्यक्रम देख सकते हैं। यही कारण है कि आज दूरदर्शन वर्तमान जीवन का एक आवश्यक अंग बन गया है। दूरदर्शन मनोरंजन का सर्वसुलभ साधन है जिसके द्वारा घर बैठे ही सिनेमा और नाटक देखे जा सकते हैं, मधुर संगीत का आनंद उठाया जा सकता है और देश विदेश की यात्रा की जा सकती है।

(12)

