

JULY 13, 2022



**USER MANUAL FOR
DUPLICATE
MARKSHEET/PROVISIONAL
CERTIFICATE**
PROCESS DOCUMENT FOR COLLEGE

REPRESENTED BY:
DEPARTMENT OF INFORMATION TECHNOLOGY & COMMUNICATION
JAIPUR

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Introduction:

The purpose of this document is to provide information on the process flow as to how a user (college) can provide duplicate documents (mark sheet/provisional certificate) to a student after a student has deposited the fee for a duplicate document.

Process flow to provide Duplicate Documents (Mark sheet/Provisional Certificate) by College:

- SSO login page (<https://sso.rajasthan.gov.in/signin>) for the user.

Rajasthan Single Sign On v2.9
One Digital Identity for all Applications

English | हिन्दी

G2G APPS
1,84

G2C/ G2B APPS
1,38

IDENTITIES
0

Login | Registration

Digital Identity (SSOID/ Username)

Password

2 4 4 1 5 7 Enter Captcha

Login

[I Forgot my Digital Identity \(SSOID\). Click Here](#)
[I Forgot my Password. Click Here](#)

- After successful login by the user, click on the "HIGHER & TECHNICAL EDUCATION" icon. This screen will be shown as:

RAJASTHAN SINGLE SIGN ON v23.8
GOVERNMENT OF RAJASTHAN

ANSHUL MATHUR08

Recent Apps | Applications | Bill Payments

Quick Search | SORT BY | SIMPLE VIEW

HIGHER & TECHNICAL EDUCATION

Mukhya Mantri Chiranjeevi Swasthya Bima Yojana
Recruitment Portal
Rajasthan Government Health Scheme
Rajaadhaar
Attendance MIS
Disaster Management Information System
E-LEARNING
RAJ SILICOSIS NEW

ITI APP | JAN AADHAAR | RAJASTHAN STATE POLLUTION CONTROL BOARD | 90-A FOR DA & UIT (UDH) | 90A FOR ULB (LSG) | ANUJA NIGAM | ARMS LICENCE | ARTISAN REG. | AYUSH | BHAMASHAH

BUILDING PLAN APPROVAL (LSG) | BUILDING PLAN APPROVAL (UDH) | BUSINESS REG. | BUSINESS TO GOVERNMENT (B2G) | CHALLENGE FOR CHANGE | CHANAKYA | CHIEF MINISTER RELIEF FUND | CIRCUIT HOUSE MANAGEMENT SYSTEM | CONTRACTOR MANAGEMENT SYSTEM | CROWD SOURCING

- User now select organization as BTR Engineering and BTER Eng. Result as application and click on “Continue” button.

LOGIN

Select Your Organization and Application to start your session

Board of Technical Education (BTER Engineerin ▼

Result(Semester) ▼

Continue...

- OR -

[← Back to SSO](#)

- The user will see the dashboard as shown at the bottom of the screen.

The screenshot shows the top navigation bar with the Board of Technical Education logo and name. Below the navigation bar, there is a dashboard card with a purple background and a graduation cap icon, displaying the number 582 and the text "No. of Students Result". A "More info" link is visible below the card.

- The user selects “End Term” as per required as shown at the bottom of the screen.

The screenshot is identical to the previous one, but the "End Term: Nov 21" link in the navigation bar is highlighted with a red rectangular box.

- User click on "Duplicate Mark Sheet" as shown at the bottom of the screen.

The screenshot is identical to the previous ones, but the "Duplicate Marksheets" link in the navigation bar is highlighted with a red rectangular box.

- Click on “Download & Issue” button to provide a duplicate mark sheet to the student. User can also search application by Roll number and Enrolment Number.

The screenshot shows the website header with the Board of Technical Education logo and contact information. Below the header is a navigation bar with 'Reports', 'Duplicate Marksheets', 'End Term: Nov 20', 'Back To SSO', and 'Logout'. The main content area features a 'Download Marksheets' section with search fields for 'Roll Number' and 'Enrollment Number', and a 'Q Search' button. Below this is a 'Download Issued Marksheet Report' section with a table of student records. The 'Download & Issue' button in the 'Actions' column of the third row is highlighted with a red box.

Enrollment	Student Name	Father Name	Student Roll No	Actions
CE2020001/001	AARTI ACHARYA	GAJANAND ACHARYA	1100001	ISSUED
CE2020001/001	AARTI ACHARYA	GAJANAND ACHARYA	1100001	ISSUED
CE2020001/001	AARTI ACHARYA	GAJANAND ACHARYA	1100001	Download & Issue

- User can also download issued mark sheet report by click on “Download issued Mark sheet Report” button as shown at the bottom of the screen.

This screenshot is identical to the one above, showing the same website interface. In this view, the 'Download issued Marksheet Report' button in the 'Actions' column of the third row of the table is highlighted with a red box.

Enrollment	Student Name	Father Name	Student Roll No	Actions
CE2020001/001	AARTI ACHARYA	GAJANAND ACHARYA	1100001	ISSUED
CE2020001/001	AARTI ACHARYA	GAJANAND ACHARYA	1100001	ISSUED
CE2020001/001	AARTI ACHARYA	GAJANAND ACHARYA	1100001	Download & Issue