JULY 5, 2022



USER MANUAL FOR DUPLICATE MARKSHEET/PROVISIONAL CERTIFICATE

PROCESS DOCUMENT FOR STUDENT

REPRESENTED BY: DEPARTMENT OF INFORMATION TECHNOLOGY & COMMUNICATION JAIPUR

Table of Contents

Introduc	tion:.								2
Process	flow	to	obtain	Duplicate	Documents	(Mark	sheet/Provisional	Certificate)	by
Student:								2	

Introduction:

The objective of this document is to provide the process flow information that how a student can obtain a duplicate document (Mark sheet/Provisional Certificate).

Process flow to obtain Duplicate Documents (Mark sheet/Provisional Certificate) by Student:

• SSO login page (https://sso.rajasthan.gov.in/signin) for the student.

Rajasthan Single Sign On v29 One Digital Identity for all Applications		English हिन्दी
	Login	Registration
G2G APPS		
1.84	Digital Identity (SSOID/ Us	sername)
	Password	
G2C/ G2B APPS		
	2441 ⁵	7 Enter Captcha 🟾 🕄
HE' 1		
	L	ogin
IDENTITIES	2 - L Forget my Digital Head	the (SSOID) Click Have
	I Forgot my Digital Identi P I Forgot my Password. Cl	lick Here

• After successful login by the student, click on the "HIGHER & TECHNICAL EDUCATION" icon. This screen will be shown as:

	RAJASTHA GOVERNMENT	N SINGLE SIGN ON OF RAJASTHAN	V23.8			ANSHULMATHUR	08 🗷			
	3 Recent Apps	Applications 🕴 Bil	I Payments					Quick Search	Q JA SORT E	
_ ≗ ₹	RajMail	चिरैजीवी मुझ्बर्सी जिसेसे सहस्य रेग मेहन		HE		AADHAAR	_		Raj-eGyan	í ی
⊘	RAJMAIL	MUKHYA MANTRI CHIRANJEEVI SWASTHYA BIMA YOJNA	RECRUITMENT PORTA	HIGHER & TECHNICAL EDUCATION	RAJASTHAN GOVERNMENT HEALTH SCHEME	RAJAADHAAR	ATTENDANCE MIS	DISASTER MANAGEMENT INFORMATION SYSTEM	E-LEARNING	RAJ SILICOSIS NEW
اللل م	houtes Toxing Institute	जन-आधार	RSPCB		Higher & Technical Educati	on (HTE)		4	٢	र्ट्ये भामाशाह योजना
	ITI APP	JAN AADHAAR	RAJASTHAN STATE POLLUTION CONTROL BOARD	90-A FOR DA & UIT (UDH)	90A FOR ULB (LSG)	ANUJA NIGAM	ARMS LICENCE	ARTISAN REG.	AYUSH	BHAMASHAH
	BPAS	BPAS		E-BUSINESS	Ø	्रिवाणक्याः	면			C
	BUILDING PLAN APPROVAL (LSG) BUILDING PLAN APPROVAL (UDH)	BUSINESS REG.	BUSINESS TO GOVERNMENT (B2G)	CHALLENGE FOR CHANGE	CHANAKYA	CHIEF MINISTER RELIEF FUND	CIRCUIT HOUSE MANAGEMENT SYSTEM	CONTRACTOR MANAGEMENT SYSTEM	CROWD SOURCING

• Student now select organization as BTR Engineering and Result(Semester) as application and click on "Continue" button.

Select Your Organization and Application to start your session Board of Technical Education (BTER Engineerin Result(Semester) ContinueOR-	Select Your Organization and Application to start your session Board of Technical Education (BTER Engineerin 🔹 Result(Semester) 🔹 Continue - OR- Back to SSO
Board of Technical Education (BTER Engineerin Result(Semester) ContinueOR-	Board of Technical Education (BTER Engineerin Result(Semester) Continue OR - Back to SSO
Result(Semester) ContinueOR -	Result(Semester) Continue OR - Back to SSO
Continue	Continue - OR - Back to SSO
- OR -	- OR - Back to SSO
	Back to SSO

• As shown below screen, the student selects the end term from the given drop down and fill enrolment number and date of birth and click on "Submit" button.

Board Depart W-6 Re	of Technical Education tment of Technical Education Rajasthan, Jodhpur sidency Road, Jodhpur -342011	()
		🕈 Back To SSO
Dupl	licate Marksheet Request	
	End Term: • Nov,20 V	
	Enrollment No.: * CE20200001/001	
	Date of Birth: * 30/06/2003	
	🖺 Submit	J

• Student enter your Aadhaar number as shown at the bottom of the screen and click on "Submit" button.

	Board of Technical Educatic Department of Technical Ec W-6 Residency Road, Jodhp	on Iucation Rajasthan, Jodhpur vur -342011		
Document Requested	New Document Request		📥 Student 🦘 Back To SSO	Logout
	Verify Aadhar Number			
	Aadhar N	o.: • 335248995401		

• Student enter the OTP received on their mobile number in the given text field and click on "Submit" button.

	Board of Technical Education Department of Technical Education Rajasthan, Jodhpur W-6 Residency Road, Jodhpur -342011	
Document Requested	New Document Request	🛓 Student <table-cell-rows> Back To SSO 🔒 Logout</table-cell-rows>
✓ Alert! OTP has been sent to your	mobile number!	x
	Verify OTP	
	OTP: * 7928	

• Student now select Nodal Center, Document Type and Semester by drop down and click on "Submit" button.

	Board of Technical Education Department of Technical Education Rajasthan, Jodhpur W-6 Residency Road, Jodhpur -342011	
Document Requested	New Document Request	🛓 Student 🥎 Back To SSO 🔒 Logout
✓ Alert! OTP has been verifed succ	ssfully! Make Request	×
	Nodal Center: * 001-Govt. Polytechnic College, Ajmer 🗸 🗸	
	Document Type: • Mark Sheet ~	
	Semester: * 1st Semester *	
	🖺 Submit	

• Student now select the payment mode and click on "Pay Now" button.

Goventment of Rajasthan Department of Information Technology & Communication	e-mitra Effective Governance Better Oficen Services
Merchant PRN : 2000120	Emitra Receipt Number : 22000250921
Payment Options	Transaction Summary
Aggregator	Bill Amount 200.00
	Commission Amount 10.00
Rajasthan Payment PlatForm	ay Now Other Charges 0.00
NEFT/RTGS	Total Amount 210.00
Click Here to cancel this transaction.	Your IP Address 10.68.181.250 has been stored for security reaso

• Student now choose payment platform and click on "Proceed to Pay" button.

	Rajasthan Paymont Platform		
Merchant: RPP Test Merchant EMITRA CLIENT	Merchant Transaction Id: 22000250921		Amount to pay: INR 210
		Transaction Su	mmarv
Aggre	gator	RPP Txn Id	306035
		Purpose	Aggregator Transaction
Pay using Aggregator		Base Amount	INR 210
[RPP Charges	INR 0
BILLDESK	•	Txn Amount	INR 210
Below charges will be applicable:		User Details	
Credit Card : 1%		Name	AARTIACHARYA
Net Banking : Free		Email	khusalacharya909@gmail.c om
Proceed	I to Pay	Mobile	9414242423
Click Here	to cancel		
© DEPARTN	IENT OF INFORMATION TECHNOLOGY AND COMMUNICATION. ALL RIGH	HTS RESERVED.	

• Student now click on "Proceed" button.

	₹PP					
Transaction Details						
Transaction Id : Pay To : Amount : Purpose : User Info	306035 RPP Test Merchant EMITRA CLIENT 210.00 Aggregator Transaction					
User : Email (d : Mobile No. :	AARTIACHARYA khusalacharya909@gmail.com 9414242423 Proceed Cancel					

• Student now choose Bank from dropdown and click on "Make Payment" button for complete the payment process.

Internet Banking Select your Bank All Banks == Select your Bank == Make Payment Make Payment			
All Banks == Select your Bank == Make Payment Factor of the second s	1 Internet Banking	Select your Bank Popular Banks	Merchant Name EMITRA
		All Banks == Select your Bank == Make Payment	Payment Amount ₹210.00

• After successful payment, student will get notification of successful payment.

	Board of Tec Department W-6 Residen	hnical Education of Technical Educ cy Road, Jodhpur	ation Rajasthan, -342011	Jodhpur					
Document Req	Document Requested New Document Request					💄 Student <table-cell-rows> Back To SSO 🔒 Logout</table-cell-rows>			
✓ Alert! Your Transaction	n has been verified						×		
Student Name	Father Name	Recipt Number	Transaction ID.	Document Type	Request Status	Payment Status	Actions		
AARTI ACHARYA	GAJANAND ACHARYA	22000250095	220000257922	Mark Sheet	Issued	Paid	📥 Recipt		
AARTI ACHARYA	GAJANAND ACHARYA	22000250096	220000257923	Mark Sheet	Issued	Paid	📥 Recipt		
AARTI ACHARYA	GAJANAND ACHARYA	22000250229	220000258056	Mark Sheet	Issued	Paid	are Recipt		
	GAJANAND ACHARYA	22000250710	220000258537	Mark Sheet	Issued	Paid	🛓 Recipt		
AARTIACHARYA									
AARTI ACHARYA	GAJANAND ACHARYA	22000250711	220000258538	Mark Sheet	Issued	Paid	🛓 Recipt		
AARTI ACHARYA AARTI ACHARYA AARTI ACHARYA	GAJANAND ACHARYA GAJANAND ACHARYA	22000250711	220000258538	Mark Sheet Mark Sheet	Issued Panding	Paid Failed	▲ Recipt✓ Verify Payment		
AARTI ACHARYA AARTI ACHARYA AARTI ACHARYA AARTI ACHARYA	GAJANAND ACHARYA GAJANAND ACHARYA GAJANAND ACHARYA	22000250711	220000258538	Mark Sheet Mark Sheet Mark Sheet	Issued Panding Panding	Paid Failed Panding	 Recipt Verify Payment Verify Payment 		

• Student can be download Receipt and verify the payment for further process.

	Board of Tec Department W-6 Residen	hnical Education of Technical Educ cy Road, Jodhpur	ation Rajasthan, -342011	Jodhpur	۱				
Document Requ	nt Requested New Document Request					🛔 Student 🦘 Back To SSO 🔒 Logout			
✓ Alert! Your Transaction	has been verified	Desire Musch as	Transaction 10	Descured Torre	Derwerk Status	Purport Chains	×		
AARTI ACHARYA	GAJANAND ACHARYA	22000250095	220000257922	Mark Sheet	Issued	Paid	Actions		
AARTI ACHARYA	GAJANAND ACHARYA	22000250096	220000257923	Mark Sheet	Issued	Paid	▲ Recipt		
AARTI ACHARYA	GAJANAND ACHARYA	22000250229	220000258056	Mark Sheet	Issued	Paid	▲ Recipt		
AARTI ACHARYA	GAJANAND ACHARYA	22000250710	220000258537	Mark Sheet	Issued	Paid	a Recipt		
AARTI ACHARYA	GAJANAND ACHARYA	22000250711	220000258538	Mark Sheet	Issued	Paid	* Recipt		
AARTI ACHARYA	GAJANAND ACHARYA			Mark Sheet	Panding	Failed	✓ Verify Payment		
AARTI ACHARYA	GAJANAND ACHARYA			Mark Sheet	Panding	Panding	✓ Verify Payment		
AARTI ACHARYA	GAJANAND ACHARYA			Mark Sheet	Panding	Panding	✓ Verify Payment		