

## प्राविधिक शिक्षा मण्डल राजस्थान, जोधपुर

डब्ल्यू-6 रेजीडेंसी रोड, (गौरव पथ) जोधपुर(राज.)

फोन नं.-0291-2430440/2636572 e-mail: bter.jodhpur@gmail.com

क्रमांक: एफ( )/प्राशिमं/ई-बोली/2022-23/4092

दिनांक: 10-08-2022

-:ई-बोली सूचना संख्या 05/2022-23:-

राजस्थान के राज्यपाल की ओर से अधोहस्ताक्षरकर्ता द्वारा प्राविधिक शिक्षा मण्डल द्वारा परीक्षा गोपनीय कार्य हेतु उपयोग ली जाने वाली उत्तर पुस्तिका निर्माण एवं आपूर्ति कार्य की विभागीय सामयिक भाग के अनुक्रम में पंजीकृत मुद्रक फर्मों से मण्डल द्वारा निर्देशित विभिन्न केन्द्रों तक आपूर्ति किए जाने हेतु ई-बोलियां आमंत्रित की जाती है। प्राप्त बोलियां निम्नानुसार ऑनलाईन प्राप्त की जा कर खोली जाएगी:-

विवरण	अनुमानित लागत	बोली प्रतिभूति राशि रु. में	बोली शुल्क (अप्रतिदेय) रु. में	ई-बोली प्रोसेसिंग शुल्क (अप्रतिदेय) रु. में	बोली फार्म डाउनलोड प्रारंभ की तिथि	बोली फार्म डाउनलोड की अंतिम तिथि एवं समय	बोली फार्म अपलोड की अंतिम तिथि एवं समय	तकनीकी बोली खोलने की तिथि एवं समय	वित्तीय बोली खोलने की तिथि एवं समय
उत्तरपुस्तिका निर्माण एवं आपूर्ति कार्य (6.50 लाख नग)	रु. 35.50 लाख	71000	400	500	18.08.2022	29.08.2022 02.30 pm	29.08.2022 4.00 pm	29.08.2022 5.00 pm	30.08.2022 3.00 pm

01 विस्तृत शर्तें एवं अन्य विवरण कार्यालय समय में कार्यालय में राज्य सरकार के पोर्टल <http://eproc.rajasthan.gov.in> (पोर्टल) पर तथा विभागीय वेबसाईट <http://techedu.rajasthan.gov.in> एवं राजस्थान लोक उपापन में पारदर्शिता नियम, 2013 के प्रावधानों के अनुसार <http://sppp.raj.nic.in> (पोर्टल) पर देखा जा सकता है।

02 इस उपापन संबंधी समस्त व्यय का भुगतान इस कार्यालय की बजट मद 2203-00-001-04-01-57 से प्रभारित होगा।

03 <http://eproc.rajasthan.gov.in> पर प्रस्तुत बोलियां ही स्वीकार की जायेगी। अधोहस्ताक्षरकर्ता को किसी भी बोली प्रस्ताव/बोली प्रक्रिया को रद्द करने अथवा अस्वीकार करने का अधिकार होगा।

04 बोली शुल्क की राशि (अप्रतिदेय) एवं बोली प्रतिभूति राशि केवल बैंकर चैक/ डिमान्ड ड्राफ्ट के रूप में ही जमा की जाएगी, जो कि 'Secretary, Board of Technical Education Rajasthan, Jodhpur' के पक्ष में जारी होकर जोधपुर स्थित बैंक शाखा में देय हों। इसी भांति ई-बोली प्रोसेसिंग शुल्क की राशि (अप्रतिदेय) भी बैंकर चैक/ डिमान्ड ड्राफ्ट के रूप में ही जमा की जाएगी, जो कि 'Managing Director, RISL' के पक्ष में जारी होकर जयपुर स्थित बैंक शाखा में देय हों।

(रंजु गुप्ता)

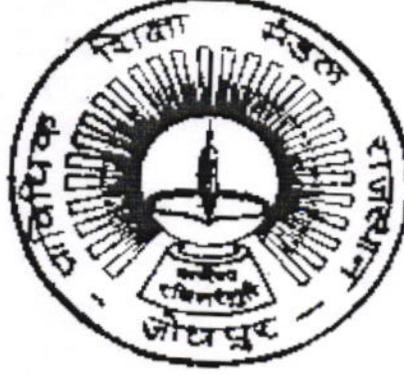
संयुक्त निदेशक एवं सचिव  
प्राविधिक शिक्षा मण्डल राजस्थान,  
जोधपुर

राजस्थान सरकार

## प्राविधिक शिक्षा मण्डल राजस्थान, जोधपुर

डब्ल्यू-6 रेजीडेंसी रोड, (गौरव पथ) जोधपुर(राज.)

विवरण- परीक्षा गोपनीय कार्य हेतु उपयोग ली जाने वाली उत्तर पुस्तिका निर्माण एवं आपूर्ति कार्य



बोली के चरण	निर्धारित दिनांक व समय	स्थान
बोली प्रपत्र डाउनलोड की प्रारंभ दिनांक एवं समय	18.08.2022	<a href="http://eproc.rajasthan.gov.in">http://eproc.rajasthan.gov.in</a> (पोर्टल), <a href="http://techedu.rajasthan.gov.in">http://techedu.rajasthan.gov.in</a> एवं <a href="http://sppp.raj.nic.in">http://sppp.raj.nic.in</a> (पोर्टल) पर
बोली प्रपत्र डाउनलोड की अंतिम दिनांक व समय	29.08.2022 02.30 pm	
बोली अपलोड करने की अंतिम दिनांक व समय	29.08.2022 4.00 pm	
तकनीकी बोली खोलने की दिनांक व समय	29.08.2022 5.00 pm	कार्यालय, सचिव, प्राविधिक शिक्षा मण्डल राजस्थान, जोधपुर
वित्तीय बोली खोलने की दिनांक व समय	30.08.2022 3.00 pm	कार्यालय, सचिव, प्राविधिक शिक्षा मण्डल राजस्थान, जोधपुर

संयुक्त निदेशक एवं सचिव

Government of Rajasthan  
**Board of Technical Education Rajasthan, Jodhpur**

**Bid Documents for Printing & Supply of Answer Books**  
Under E-Bid No. 05/2022-23

**Bid Documents**

S.N.	Particular	Page No.
1	Summary of Document	01-03
2	Check list	04
3	Directions for filling bid documents	05
4	SR-14	06
5	Special Conditions	07-08
6	Bid Form (SR-15)	09
7	Main conditions of Bid and contract(SR-16)	10-17
8	Annexure A,B,C,D,E,F,G & S.R.-17	18-29
9	Technical Bid Annexure 'H'	30
10	List of centres where to supply items	31

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Government of Rajasthan  
**Board of Technical Education Rajasthan**  
**CHECK LIST**

E-Bid No.....

Name of the bidder firm.....

S.N.	Particulars as per specification	Description of required document	Details of document to be attached by bidder (along with relevant page Nos.)
1	Cost of Bid Document	Proof of depositing cost of bid documents (DD/Banker's Cheque) enclosed DD/Banker's Cheque Amount.....	<b>Yes/No</b> DD/Banker's Cheque No..... Issue Date..... Bank & Branch.....
2	Bid security	Proof of depositing Bid Security (DD/Banker's Cheque) enclosed. DD/Banker's Cheque Amount.....	<b>Yes/No</b> DD/Banker's Cheque No..... Issue Date..... Bank & Branch.....
3	E-Bid Processing Fee	Proof of depositing E-Bid Processing Fee (DD/Banker's Cheque) enclosed. DD/Banker's Cheque Amount.....	<b>Yes/No</b> DD/Banker's Cheque No..... Issue Date..... Bank & Branch.....
<b>Bid Documents</b>			<b>Page Numbers</b>
4	Registration Certificate	Copy enclosed <span style="float: right;"><b>Yes/No</b></span>	
5	GST Registration & Clearance Certificate	Copy enclosed <span style="float: right;"><b>Yes/No</b></span>	
6	Copy of PAN Card	Copy enclosed <span style="float: right;"><b>Yes/No</b></span>	
7	Copy of EMII and as per Clause 29.3 (For micro & SSI unit)	Copy enclosed <span style="float: right;"><b>Yes/No</b></span>	
8	Manufacturer Certificate	Copy enclosed <span style="float: right;"><b>Yes/No</b></span>	
9	Turnover, CA Audited Balance Sheet & P&L A/C	2021-22 Rs. .... <b>Yes/No</b> 2020-21 Rs. .... <b>Yes/No</b> 2019-20 Rs. .... <b>Yes/No</b> Average Annual Turnover Rs. ....	
10	Experience of Supplying Answer Books (Enclose copy of related work orders, if any)	Order no:      Date      Dept. <b>Yes/No</b> Order no:      Date      Dept. <b>Yes/No</b> Order no:      Date      Dept. <b>Yes/No</b> Order no:      Date      Dept. <b>Yes/No</b> Order no:      Date      Dept. <b>Yes/No</b>	
11	List of Machinery	Copy enclosed <span style="float: right;"><b>Yes/No</b></span>	

SIGNATURE OF THE BIDDER  
(with seal and Designation)

*fan*

प्राविधिक शिक्षा मण्डल राजस्थान, जोधपुर

बोली दस्तावेज भरने के निर्देश  
(Directions for filling bid documents)

निम्नानुसार बोली दस्तावेज की पूर्ति की जाकर ऑनलाईन बोली प्रस्तुत की जानी है:-

1. बोली आमंत्रण सूचना में अंकित राशि का डिमान्ड ड्राफ्ट लगाया जायेगा।
2. GST Registration & Clearance Certificate लगाया जायेगा।
3. प्रपत्र एस.आर. 11 में फर्म द्वारा यह स्पष्ट किया जाना है कि आईटम सप्लाय के सम्बन्ध में Manufacturer/Whole Seller/Sales Distributors/Authorized Dealer/Dealer Sole Selling Agent/Marketing Agent में से किस श्रेणी में आता है। श्रेणी अंकित करें।

**4. Variations in specifications (in Annexure 'H')**

बोली दस्तावेज में वर्णित specifications के अनुरूप ही सामग्री प्रदान की जायेगी। अतः बोली दस्तावेज एवं बोलीदाता के प्रस्तुत specifications में कोई अन्तर नहीं हो, इसकी पूर्ण संतुष्टि कर लें। दिये गये specifications के अनुसार बोली स्वीकृत होने के उपरान्त निर्धारित समय में कार्यालय द्वारा उपलब्ध करवाए गए नमूना अनुसार सैम्पल को अनुमोदित कराना होगा। तत्पश्चात ही दर अनुमोदन जारी किया जाएगा।

5. बोली प्रपत्र S.R. 16 को मूल ही संलग्न किया जाना है।

**6. Samples**

बोली सफल पाए जाने पर बोली दस्तावेज में वर्णित आईटम के Samples देने हेतु बोलीदाता को अपनी सहमति देनी होगी। बोली प्रस्तुत करते समय सैम्पल प्रस्तुत करने की आवश्यकता नहीं है।

7. बैंक लिस्ट के सभी column की पूर्ति उपरान्त बोलीदाता को फर्म की मुहर सहित हस्ताक्षर करने हैं। संलग्न किए जाने वाले दस्तावेज भी पृष्ठांकित करते हुए फर्म की सील सहित हस्ताक्षर किए जाने हैं।

8. बोली शुल्क की राशि (अप्रतिदेय) एवं बोली प्रतिभूति राशि केवल बैंकर चैक/डिमान्ड ड्राफ्ट के रूप में ही जमा की जाएगी, जो कि किसी राष्ट्रीयकृत बैंक द्वारा 'Secretary, Board of Technical Education Rajasthan, Jodhpur' के पक्ष में जारी होकर जोधपुर स्थित बैंक शाखा में देय हों। इसी भांति ई-बोली प्रोसेसिंग शुल्क की राशि (अप्रतिदेय) भी किसी राष्ट्रीयकृत बैंक द्वारा जारी बैंकर चैक/ डिमान्ड ड्राफ्ट के रूप में ही जमा की जाएगी, जो कि 'Managing Director, RISL' के पक्ष में जारी होकर जयपुर स्थित बैंक शाखा में देय हों।

9. उक्त बिन्दु संख्या (8) के अनुसार बोली शुल्क (अप्रतिदेय), ई-बोली प्रोसेसिंग शुल्क (अप्रतिदेय) एवं बोली प्रतिभूति राशि के किसी राष्ट्रीयकृत बैंक द्वारा जारी बैंकर चैक/डिमान्ड ड्राफ्ट को बोली फार्म अपलोड की अंतिम तिथि एवं समय सीमा तक इस कार्यालय में जमा कराना होगा। इसके उपरान्त इन्हें स्वीकार नहीं किया जाएगा।

10. बोली शुल्क (अप्रतिदेय), ई-बोली प्रोसेसिंग शुल्क (अप्रतिदेय) एवं बोली प्रतिभूति राशि के बिना प्रस्तुत किसी बोली की बोली प्रक्रिया में सम्मिलित नहीं किया जाएगा।

11. बोली ऑनलाईन प्रस्तुत करने के लिए अंतिम दिनांक एवं समय की प्रतीक्षा न करें। अंतिम समय सीमा पर <http://eproc.rajasthan.gov.in> (पोर्टल) पर किसी तकनीकी व्यावधान के उत्पन्न होने की स्थिति में बोली के प्रस्तुत नहीं किए जा सकने हेतु विभाग की कोई जिम्मेदारी नहीं होगी।

संयुक्त निदेशक एवं सचिव

**Government of Rajasthan**  
**Board of Technical Education Rajasthan, Jodhpur**

No: F( )BTER/E-Bid/2022-23/

Dated:

M/S.....  
.....  
.....

Subject: Bid Document for Printing & Supply of Answer Books Under E-Bid No. 05/2022-23

Dear Sir,

Please find enclosed following document as desired vide letter under reference

1. Copy of N.I.B., S.R.-11
2. Terms & Conditions of the Bid. (S.R.-16)
3. Detailed Technical Specification of procurement items, estimated quantity there of clarifications and guidelines to be followed while submitting Bid as follows:-
  - 3A. Technical Bid(.pdf) must contain:
    01. Attested copy of GST Registration Certificate, PAN Card, Check list, Bid Security etc.
    02. Declaration regarding Bonafide Dealer (S.R.- 11) (Annexure-E)
    03. Terms and Conditions of Bid (S.R.-16) & Bid form(S.R.-15)
    04. Annexure- A, B, C, D, G
    05. Turnover Audited Balance Sheet & P&L A/C.
    06. Experience of Supplying Answer Books,
    07. List of Machinery
    08. Technical Bid (Annexure "H")
  - 3B. Financial/BOQ(.xlms) must contain:
    01. Details of Price quoted of the material offered is in Financial bid/BOQ(.xlms)
    02. GST tax amount must be shown separately.
04. The successful bidder must execute Agreement in prescribed proforma upon Non-Judicial stamp paper of Rupees 500 and submit performance security amount i.e. 5% of bid amount in the period laid down by RTPP Rules 2013.
05. Rates must be submitted in the prescribed BOQ(xlms.)
06. TDS under GST Act/Rules and Income Tax Act/Rules will be deductible as per provision established by the law. Other such legal deduction also be applicable for payment for bills to the contractor/supplier/bidder.
07. The department will not be bounded to accept a bid because of least rate only. And bid or any part of the bid can be rejected without mentioning any reason wise. )
08. Bidder must submit technical bid and financial bid separately as mentioned in above point(03).
09. Financial bid of those, who got failed in technical valuation of their technical bids, will not be opened.

**Joint Director cum Secretary**

 6

**Government of Rajasthan**  
**Board of Technical Education Rajasthan, Jodhpur**  
:SPECIAL CONDITIONS:

01. In case, the date fixed for opening of the bids be declared as a public holiday, the bid shall be opened on the next date on which office re-opens after such holiday(s).
02. Rate of bids shall be valid up to three months from opening of technical bid. Any bid mentioning a shorter validity period than specified are likely to be rejected.
03. The bidders who are interested in bidding can download bid documents from <http://eproc.rajasthan.gov.in> , <http://techedu.rajasthan.gov.in> , <http://sppp.raj.gov.in> up to the stipulated date & time.
04. Furnishing of bid offer shall be strictly in the manner as prescribed in check list failing which the bid is liable for rejection. Thus bidder must read all direction carefully before submission of the bid.
05. Furnishing of cost of bid, Bid security/ Exemption certificate & processing fee in following manner is essential otherwise the bid will not be opened.
  - A. The bidder will have to deposit prescribed cost of bid(Fee) and processing fee by DD/Banker's Cheque payable in favour of Secretary, Board of Technical Education Rajasthan, Jodhpur up to stipulated date & time.
  - B. The bidder will have to deposit prescribed Bid security by DD/Banker's Cheque payable at Jodhpur in favour of Secretary, Board of Technical Education Rajasthan, Jodhpur up to stipulated date & time.
06. Technical and Commercial deviations, if any shall only be mentioned in Annexure 'H'.
07. Mentioning of such deviations elsewhere in the offer will not be considered as deviation. The printed terms and conditions of firms, if any, attached with the bid will not be considered. The Department shall have right to accept or reject these deviations.
08. The bidders shall quote F.O.R. destination prices only indicating the Freight inclusive of unloading and stacking and Insurance charges in Financial/ Price Bid/BOQ. They will also indicate the prevailing rates of Excise Duty, Education Cess on ED, Entry Tax (if applicable) and GST (inclusive only) in the quoted prices. If the Financial/Price Bid/BOQ is not filled completely, the offer is likely to be ignored and thus may not be considered.
09. Material/ Equipment on order shall be required to be dispatched by Road on "Freight paid basis".
10. The complete set of documents must be then furnished in time as per checklist provided with the bid document. The checklist along with relevant page nos. Shall also be submitted with the bid.
11. All bids, in which any of the prescribed conditions are not fulfilled or which have been vitiated by errors in calculations, totals or other discrepancies or which contain over writing in figures or words or corrections not verified by initials and dated, may be liable to rejection.



12. Payment shall be made to bidder/supplier/contractor through RTGS/NEFT for quick and safe transfer of funds across the country. The charges for transfer through RTGS/NEFT shall be on the part of bidder/supplier/contractor. The bidder/supplier/contractor firm shall furnish particulars to the payment making authorities of BTER in prescribed format to be provided by the purchaser (Annexure-G)
13. No conditional bids shall be accepted and will be rejected summarily forthwith.
14. The BTER reserves the right to cancel the bid at any time without assigning any reasons. The BTER does not bind himself to accept the lowest or any bid or any part of the bidding and shall not assign any reason(s) for the rejection of any bid or a part there for.
15. No refund of bid fee is claimable for bids not accepted or forms not submitted.
16. 100% payment of Bill will be made by Secretary, Board of Technical Education Rajasthan, Jodhpur after the receipt of material and found to entire satisfaction and as per specification and good conditions mentioned there in supply order.
17. The supply will be accepted only on working day at the centers informed separately.
18. The Bids would provide Guarantee for an appropriate period from the date of delivery of the said goods in good conditions. During Course of Guarantee period, the items will have to be got be repaired/replaced FREE OF COST at Concerning Institute.
19. Quantity of items can be increased/decreased/cancelled as per rules. The department is competent to accept/refuse the Bid/Bids without quoting any reason thereof.
20. All terms and conditions shall be as specified in the Rajasthan Transparency in Public Procurement Act, 2012 read with Rajasthan Transparency in Public Procurement Rule, 2013.

**Joint Director cum Secretary**



राजस्थान सरकार  
प्राविधिक शिक्षा मण्डल राजस्थान, जोधपुर

1. आपूर्ति/सेवा का नाम:- परीक्षा गोपनीय कार्य हेतु उपयोग ली जाने वाली उत्तर पुस्तिका निर्माण एवं आपूर्ति कार्य
2. बोलीदाता फर्म का नाम .....  
व डाक पता/मोबाईल नंबर:- .....
3. पंजीकरण का विवरण:- .....
4. पैन कार्ड संख्या:- .....
5. बोली शुल्क की राशि जमा होने का विवरण:- .....
6. बोली प्रतिभूति राशि जमा का विवरण:- .....
7. प्रोसेसिंग शुल्क का विवरण:-.....  
(Managing Director RISL को जयपुर में देय)

8. निम्नलिखित आपूर्ति/सेवा प्रस्तुत करने के लिए एक मुश्त दर निम्नानुसार होगी:-

क्र.सं.	आपूर्ति/सेवा का विवरण	दर
1	परीक्षा गोपनीय कार्य हेतु उपयोग ली जाने वाली उत्तरपुस्तिका निर्माण एवं आपूर्ति कार्य	दरें पृथक से BOQ में ही भरें।
उपर्युक्त दर एक ही रहेगी एवं समस्त प्रकार के कर/परिवहन/भराई/उतराई सहित है।		

9. फर्म द्वारा संलग्न निर्धारित शर्तों के अनुसार सामग्री की सुपूर्दगी दी जायेगी।
10. फर्म द्वारा प्रस्तुत दरें तीन माह तक अवधि हेतु मान्य हैं।
11. सफल बोलीदाता के रूप में अधिनिर्णय प्राप्त होने पर कुल 5 प्रतिशत कार्य सम्पादन प्रतिभूति राशि (दो प्रतिशत बोली प्रतिभूति राशि को समायोजित किए जाने पर अंतर राशि) निर्धारित अवधि में बैंक चैक/डी.डी (किसी राष्ट्रीयकृत बैंक द्वारा 'Secretary, Board of Technical Education Rajasthan, Jodhpur' के पक्ष में जारी होकर जोधपुर स्थित बैंक शाखा में देय) द्वारा जमा करा दी जायेगी।
12. कार्य सम्पादन हेतु पर्याप्त संसाधन होने अथवा इस हेतु व्यवस्था करने में सक्षम होने का घोषणा पत्र बिड (Bid) के साथ संलग्न कर दिया है।
13. प्रारूप एस.आर. 17 में रुपये 500/- स्टाम्प राशि पर अनुबन्ध पत्र सात दिवस में निष्पादित करा दूंगा।
14. Annexure A, B, C, D, E, F, G, H संलग्न हैं।

हस्ताक्षर बोलीदाता मय मुहर



**Government of Rajasthan  
Board of Technical Education Rajasthan, Jodhpur**

**“MAIN CONDITIONS OF BID AND CONTRACT FOR BID”**

Note: Bidders should read these conditions carefully and comply strictly while sending their bids.

1. Bids are hereby invited in e-bid system for **Printing & Supply of Answer Book**. Bids are to be submitted online in electronic format on related websites. The bid document/specification can be downloaded from above mentioned website.
2. In case, the date fixed for opening of the bids be declared as a public holiday, the bid shall be opened on the next date on which office re-opens after such holiday(s).
  - 2.1 Any change in the constitution of the firm etc shall be notified forthwith by the contractor/the bidder in writing to the purchase officer and such change shall not relieve any former member of the firm etc. From any liability under the contract.
  - 2.2 No new partner/partners shall be accepted in the firm by the contractor in respect of the contract unless he/they agree to abide by all its terms, conditions and deposit with the purchase officer a written agreement to this effect. The contractors receipt for acknowledgement or bind all of item and will be sufficient discharge for any of the purpose of the contract.
- 3.1 GST Registration and Clearance Certificates: No dealers who is not registered under the GST Act prevalent in the state where his business is located shall bid. The GST registration number should be quoted.
- 3.2 Attested copy of GST registration certificate (S.T.-4) should be enclosed with bid.
4. Income Tax PAN No.....(Bids will have to submit photo copy of PAN CARD duly attested with the bids without which it may not be considered.)
5. **Financial condition, working experience and manufacturing capacity**
  - 5.1 The bidder must have an Average Annual Turnover of Rs 50 Lacs per Year for last 3 years. Copies of Audited Balance Sheet and P&L A/C for last 3 years must be duly enclosed with the bid to ascertain this. (mark as Annexure 'D')  
Turnover of FY 2021-22 .....  
Turnover of FY 2020-21 .....  
Turnover of FY 2019-20 .....  
Total Turnover of above 3 Years.....  
Average Turnover of above 3 Years.....
  - 5.2 The bidder must have experience of supplying Answer Book to any Education Board/University for last 2 Years. The Bidder must enclose copies of Work orders of last 2 Years in support of this. (mark as Annexure'D')
  - 5.3 The Bidder must possess Machinery for printing and Manufacturing of 2.00 Lakh Answer Books in a month. The Bidder must enclosed list of all Machinery available along with a Statement of their capacity for it. (mark as Annexure 'F')

6. Rate shall be in financial Bid/BOQ. The Rates should mention element of the GST and taxes as said for.
7. All Rates quoted must be F.O.R. Destination and should include all incidental charges except octroi GST, which should be shown separately. In case of Local suppliers the rates should include all taxes etc. And no cartage of Transportation charges will be paid by the Government and the delivery of the goods shall be given at the premises of purchase officer/F.O.R. Destination Stores as mention in bid Document.
8. PRICE PREFERENCE: Price preference will be given to the goods produced or manufactured by industries of Rajasthan over goods produced or manufactured by industries outside Rajasthan as per 'purchase of stores (Preference to industries of Rajasthan) Rules 1995'. The Bidder must enclose proper documentation for this qualification.
9. Preference to Local Industries Registered with the Director of Industries Rajasthan, Jaipur over the Bidding Units outside the State of Rajasthan as per the policy approved by the government will be operative. The bidder must enclose proper documentation for this qualification.
- 9.1 Under the different situations between local bidding unit of S.S.I. Rajasthan and outside the State of Rajasthan the policy as laid down by the Government will be operative & Rule amended up to date shall be applicable. (Amended vide Finance Department Order No. F-15(1)FD/CSPO/9608/2000 Date 21/03/2000 & further).
10. VALIDITY: Rate of bid shall be valid for period of three months from the date opening of technical bids.
11. The approved bidder/supplier shall be deemed to have carefully examined the conditions, specifications, size, Make and drawings etc. Of the goods to be supplied. If he has any doubts as to the meaning of any option of these conditions or of the specifications, drawing, etc. He shall before signing the contract refer the same to the purchase officer and get clarification from the procurement entity.
12. The Bidder shall not assign or sublet his contract or any substantial part there of to any other agency.
- 13.1 SPECIFICATIONS: All article supplied shall which strictly confirm to specifications. Trade mark laid down in the Bid form and wherever articles have been required according to ISI specifications. Those articles should confirm strictly to those specification and should bear such marks.
- 13.2 The supply of articles marked with a struck/ at serial number shall in addition confirm strictly to the approved samples. The supplier shall be of the very best quality and description. The decision of the confirm to the specification and are in accordance with the samples. If any, shall be final and binding on the bidders.
14. WARRANTY/GUARANTEE CLAUSE: The Bidder would give guarantee that the goods/stores/articles would continuous to confirm to the description and quality as specified for a period of 12 Months/ minimum from the date of delivery of the said goods/stores/articles to be purchased and that not with standing the fact that the purchaser may have inspected and/or approved the said good/stores if during the aforesaid period of 12 months. The said goods/stores/articles to discovered to confirm to the description and quality aforesaid or have determined (and the decision of the purchase officer in that behalf will be final and conclusive). The purchased will be entitled to reject the said goods/stores/articles or such portion there of as may be discovered not to confirm to the said description and quality, on such rejection the goods/articles/stores will be at the seller's risk and all the provision relating to rejection of goods etc. Shall apply. The bidder shall if so called upon to do replace the goods etc or such portion there of as is rejection



by the purchase officer, otherwise the bidder shall pay such damage as may arise by reason of the breach of the condition here in contained.

Nothing here in contained shall prejudice any other right of the purchase officer in that behalf under this or otherwise.

- 15.1 INSPECTION: The purchase officer or his duly authorized representative shall at all reasonable time have access to the suppliers premises and shall have power at all reasonable time to inspect and examine the material and workmanship of the goods/equipments/machineries during manufacturing process or afterwards as may be decided.
- 15.2 The bidder shall furnish complete address of the premises of his office, godown and workshop where inspection can be made together with name and address of the person who is to be contacted for the purpose. In case of start-ups or those dealers who have newly entered in business a letter of introduction form their bankers will be necessary.
16. SAMPLES: Only successful bidder shall be accompanied by a set/two sets (as instructed.) of samples of he articles bided properly packed. Such samples if submitted personally will be received in the office from rate approved firm only.
- A receipt will be given for each samples by the officer receiving the samples. Samples if sent by train etc should be dispatch freight paid and the R.R. or G.R. should be sent under a separate registered cover.
17. Each samples submitted (as per upper said point) shall be marked suitable either by written on the sample or on a slip or durable paper securely, fastened to the sample the name of the bidder and serial number of the item of which it is a sample in the schedule.
18. Approved samples would be retained free of cost up to the period of six months after the expiry of the contract. The government shall not be responsible for any damage wear and tear or loss during testing, examination etc. During the period these samples are retained. The samples shall be collected by the bidder on the expiry of the stipulated period. The Government shall not make arrangements to return the samples. The Samples uncollected within 9 months after expiry of contract shall be forfeited by the government and no claim for their cost etc shall be entertained.
19. Supplies when received shall be subject to inspection to ensure whether they confirm to the specifications or with the approved samples. Where necessary or prescribed or practical, tests shall be carried out in government laboratories, reputed testing house, Like Shri Ram Testing house, New Delhi and the like another supplies will be accepted only where the articles confirm to the standard of prescribed specifications as a result of such tests.
20. DRAWELS OF SAMPLES: In case of tests, samples shall be drawn in four sets in the presence of bids of his authorize representative and properly sealed in their presence. Once such set shall be given to them, one or two will be sent to the laboratories and/or testing house and the third or forth will be retained in the office for reference and record.
21. TESTING CHARGES: Testing charges shall be borne by the Government. In case urgent testing is desired to be arranged by the bidder or in case test results showing that suppliers are not up to the prescribed standards or specifications, the testing charges shall be payable by the bidder and will be recovered from bid security/performance security.



22.1 REJECTION: Article not approved during inspection or testing shall be rejected and will have to be replaced by the bidder at his own cost within the time fixed by the purchase officer.

22.2 If however due to exigencies of government work, such replacement either in whole or in part, is not considered leasable, the purchase officer after giving a opportunity to the bidder of being heard shall for reasons to be recorded, deduct a suitable amount from the approved rates. The deduction so made shall be final.

23. The rejected articles shall be removed by the bidder within 15 days of intimation of rejection after which purchase officer shall not be responsible for any loss, shortage or damage and shall have the right to dispose of such articles as he thinks fit, at the bidder risk and on his account.

24. The bidder shall be responsible for the proper packing so as to avoid damage under normal condition of transport by sea, rail or air and delivery of the material in good condition to be consignee at destination. In the event of any loss and breakage or leakage or any shortage the bid shall be liable to make good such loss and shortage found at the check/inspection of the materials by the consignee. No extra cost on such account shall be admissible.

25. The contract for the supply, can be repudiated at any time by the purchase officer, if the supplies are not made to his satisfaction after giving an opportunity to the bidder of being heard and recording of the reasons for repudiation.

26. Direct or Indirect canvassing on the part of the bidder or his representative will be disqualification.

## 27. DELIVERY CONDITIONS

### 27.1 DELIVERY PERIOD.

The bidder whose bid is accepted shall arrange supplies within a period as mentioned in bid notice from the date of supply order/by as under:

S.N.	Items	Quantity	Delivery Period
1	Printed Answer Books	6.5 Lakh	30 days or directed in supply order (whichever is less)

27.2 If the procuring entity does not procure any subject matter or procurement or procures less than the quantity specified in the bidding documents due to change in circumstances, the bidder shall not be entitled for any claim or compensation except otherwise provided in the bidding documents.

27.2.1 Repeat orders for extra items or additional quantities may be placed. If it is provided in the bidding documents, on the rates and conditions given in the contract if the original orders was given after inviting open competitive bids. Delivery or completion period may also be proportionately increased. The limits of repeat order shall be under 50% of the value of goods or services of the original contract.

## 28. BID SECURITY AND ITS REFUND:

28.1 BID SECURITY: Bid shall be accompanied by an Bid security of said amount without which bids will not be considered. Bank Drafts/Bankers Cheque must be issued by the scheduled/nationalised Bank.

*Law* 13

28.2 REFUND OF BID SECURITY: The Bid security of unsuccessful bidders shall be refunded soon after a final acceptance of bid i.e. after issuance of award letter to the successful bidder and agreement executed.

### 28.3 PARTIAL EXEMPTION FROM BID SECURITY:

Micro and Small Enterprises which have obtained an acknowledgement of EM-II from the concerned District Industries Centre, shall make payment of Bid security @ 0.5% (Half Percent) of the value of the quantity offered for supply by them in respect of item(s) for which acknowledgment of EM-II has been issued to them.

Such enterprises shall be required to pay security deposit @ 1% of the value of stores ordered to be supplied on furnishing of an attested copy of acknowledgement of EM-II with an affidavit of Rs. 50/- non judicial stamp by enterprises in prescribed format (vide FD Circular No. 24/2010 dated 19.10.2010 or FD circular thereafter).

28.4 The Central Government and Government of Rajasthan undertakings need not furnish any amount of Bid Security and must submit related papers.

28.5 The Bid security/performance security deposit lying with the department/office in respect of other bidders awaiting approval or rejected or on account of contracts being completed will not be adjusted towards Bid security/performance Security Money for the fresh bidder. The Bid security may however, be taken into consideration in case bids are re-invented.

29. FORFEITED OF BID SECURITY : the bid security will be forfeited in the following cases:

- i. When bidder withdraws or modified the offer after opening of bid but before acceptance of it.
- ii. When bidder does not execute the agreement, any other formality require by Department, if any, prescribed within he specified time.
- iii. When bidder does not deposit the security money after the supply order is given.
- iv. When he fails to commence the supply of the items as per supply order within the time prescribed.
- v. When he does not provide samples within time.

### 30. AGREEMENT AND PERFORMANCE SECURITY DEPOSIT:

30.1

- i. Successful bidder will have to execute an agreement in the **S.R. 17** (On Non-judicial Stamp Paper of he value Rs 500/-) within a period directed from issuance of rate approval and deposit performance security equal to 5% of the value of the bid for which bidder are accepted within a duration said from the date of dispatch on which the acceptance of the bid is communicated to him.
- ii. No interest will be paid by the department of the performance security.
- iii. The Bid security deposited at the time of bid will be adjusted towards performance security. The performance security amount shall in no case be less than the Bid Security.
- iv. Performance security shall be furnished in any one of the following forms.
  - (a) Deposit though e-GRAS.
  - (b) Bank Draft or Banker's Cheque of a scheduled bank.
  - (c) National Savings Certificates and any other script/instrument under National Savings Schemes for promotion of

small savings issued by a Post Office in Rajasthan. if the same can be pledged under the relevant rules. They shall be accepted at their surrender value at the time of bid and formally transferred in the name of procuring entity with the approval of Head Post Master.

- (d) Fixed Deposit Receipt (FDR) of a scheduled bank. It shall be in the name of procuring entity on account of bidder and discharged by the bidder in advance. The procuring entity shall ensure before accepting the Fixed Deposit Receipt that the bidder furnishes an undertaking from the bank to make payment/premature payment of the Fixed Deposit Receipt on demand to the procuring entity without requirement of consent of the bidder concerned. In the event of forfeiture of the performance security, the Fixed Deposit shall be forfeited along with interest earned on such Fixed Deposit.
- v. Performance security furnished in the form specified in clause (b) to (d) of sub-rule {31.1(iv)} shall remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the bidder, including warranty obligations and maintenance and defect liability period.
- vi. The Performance security shall be refunded within one month of the final supply of the items as per purchase order in case of one time purchase and two months in case delivery in staggered is after the expiry of the period of guarantee if any completion of the same or after the expiry of the period of guarantee (if any) which ever is later and after satisfaction of procurement entity that there are no dues or outstanding against the bidder.

### 30.2

i. Firms registered with the Director of Industries, Rajasthan in respect of stores for which they are registered subject to their furnishing the registration certificate to original form the Director of Industries or a Photo Copy their of duly attested by any gazetted officer will be partially exempted from Bid security and shall pay deposit @ 1% of the estimated value of bid.

ii. Central Government & Government of Rajasthan under taking will exempted from furnishing security amount.

### 30.3 FORFEITURE OF PERFORMANCE SECURITY DEPOSIT:

Security amount in full or part may be forfeited in the following cases:

- (a) when any Terms and Conditions of the contract is breached.
- (b) When the Bidders fails to make complete supply satisfactorily.
- (c) Notice of reasonable time will be given in case of forfeiture of security deposit. The decision of the purchase officer in this regard shall be final.

30.4 The expenses of completing and stamping the agreement shall be paid by the bidder and the department shall be furnished free of charge with one executed stamped counter part of the agreement.

### 31.

- i. All goods must be sent freight paid through rail or goods transport. If goods are sent freight to pay, the freight together with Department charge 5% of the freight will be recovered the form suppliers bills.
- ii. R.R. should be send under registered cover through bank only.
- iii. In case supply is desired to be sent by the purchase officer by passenger train, the entire railway freight will be borne by the department.
- iv. Remittance charges on payment made shall be borne by the bidder.

### 32. INSURANCE



- i. The goods will be delivered at the destination godown in perfect condition. The supplier, if he so desired may be insure the valuable goods against loss by theft destruction or damage by fire, flood under exposure to whether or otherwise viz. (war rebellion riot etc.) The insurance charges will be borne by the supplier and state will not be required to pay such charges, if incurred.
- ii. The articles may also be got insured at the cost of the purchaser if so desired by the purchaser. In such cases, the insurance should invariably be with life Insurance Corporation of India or its subsidiaries.

### 33. PAYMENTS:

- i. Advance payment will not be made except in rare and special case. In case of advance payment being made it will be against proof of dispatch and to the extent as prescribed in financial power by rail/reputed goods transports companies etc and prior inspection with the certificate to that effect endorsed on the inspection note given to the bidder.
- ii. Unless otherwise agreed between the parties payment for the delivery of the stores will be made on submission of bill in the proper form by the bidder to the purchase officer in accordance with G. F. & A. R. All remittance charges will be borne by the bidder.
- iii. In case of disputed items, 10 to 25% of the amount shall be with held and will be paid on settlement of the dispute.
- iv. Payment in case of these goods, which need testing, shall be made only when such tests have been carried out, test results received conforming to the prescribed specifications.

### 34. LIQUIDATED DAMAGE:

34.1 The time specified for delivery in the Bid form shall be deemed to the essence of the contract are the successful bidder shall arrange supplies within the period on receipt of the firm order from the purchase office.

34.2 The liquidated damage (LD) penalty will be deducted as-

(a) Delay up to the one fourth period of the prescribed delivery period.	2.5%
(b) Delay exceeding one fourth but not exceeding half of the prescribed period.	5.0%
(c) Delay exceeding half but not exceeding three fourth of the prescribed period.	7.5%
(d) Delay exceeding three fourth of the prescribed period.	10%

34.3 Fraction of a day reckoning period of delay in supplies shall be eliminated if it is less than half a day.

34.4 The maximum amount of liquidated damages shall be 10%.

34.5 If the supplier requires to extension of time in completion of contractual supply on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the word-order for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.

34.6 Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the bidder.

### 35. RECOVERIES:

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Recoveries of liquidated damages, short supply breakage, rejected articles shall ordinary be made from bills. Amount may also be with held to the extent of short supply breakages, rejected articles and in case of failure in satisfactory replacement by the supplier along with amount of liquidated damages shall be recover from his dues and the security deposit available with the department. In case recovery is not possible recourse will be taken under Rajasthan PDR Act or any other law of land in force.

36. Bidders must make their own arrangement to the obtain competent import license, if necessary.
37. If a bidder imposes conditions which are the in an addition to or in conflict with the conditions mentioned in his bid is liable to summary rejection. In any case none of such conditions will be deemed to have been accepted unless specifically mentioned in the letter of acceptance of bid issued by the purchase officer.
38. The purchase officer reserves the right to accept any bid not necessarily the lowest, reject any bid without Assessing any reasons and accept bid for all or any one or more of the articles for which bidder has been given or distribute items of stores to more than one firm/supplier.
39. The bidder shall furnish the following documents at the time of execution of agreement.
  - i. Attested copy of Partnership Deed in case of partnership firms.
  - ii. Registration No and Year of registration in case partnership firm is registered with register of firms.
  - iii. Address of residence and officer telephone number in case of sale proprietorship.
  - iv. Registration issued by Registrar of companies in case of company.
40. If any dispute arise out of the contract with regard to the interpretation, meaning and breach of the term of the contract, the matter shall be referred to by the parties to the Head of the Department who will appoint his senior most deputy at the sole arbitrator of the dispute who will not be related to this contract and whose decision shall be final.
41. All legal proceedings, if necessary arise to the institute may by any of the parties (Government or contractor) shall have to be lodged in courts situated in Jodhpur(Rajasthan) and not elsewhere.
42. Samples: Only successful bidder shall be accompanied by a set/two sets(as instructed) of samples of the articles bided properly packed. Such samples if submitted personally will be received in the office from rate approved firm only. If sample is not provided with in time, the bid security deposited will be forfeited.
43. The Quoted Rates must be F.O.R. Concerning Institute should included the loading, unloading, octroi, Raii or Truck Freight and other taxes/levies.
44. The supply will be accepted only on working day during the office working hours at the centres informed by Board.

**JOINT DIRECTOR & SECRETARY  
BORAD OF TECHNICAL EDUCATION RAJASTHAN**

I/We have carefully read and understood above terms and conditions (from 1 to 44) of the bid and abide by them.

I/We have also certify that all the information and catalogue etc. Of the bided item has been enclosed and no information has been held back by us.

**SIGNATURE OF THE BIDDER  
(with seal and designation)**



COMPLIANCE WITH THE CODE OF INTEGRITY AND NO CONFLICT OF INTEREST

Any person participating in a procurement process shall-

- (a) Not offer any bribe reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- (b) Not misrepresent or omit that mislead or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behaviour to impair the transparency, fairness and progress of the procurement process.
- (d) Not misuse any information shared between the procuring entity and the Bidders with an intent to gain unfair advantage in the Procurement process.
- (e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the Procurement process.
- (f) Not obstruct any investigation or audit of a Procurement process.
- (g) disclose conflict of interest, if any and
- (h) disclose any previous transgressions with any Entity in india or any other country during the last three years or any debarment by other procuring entity.

**CONFLICT OF INTEREST:**

The Bidder participating in a bidding process must not have a conflict interest.

A conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliances with applicable laws and regulations.

A Bidder may be considered to be in conflict of interest with one or more parties in a bidding process if, including but limited to:

- (a) have controlling partners/shareholders in common; or
- (b) receive or have received any direct or indirect subsidy from any of them; or
- (c) have the same legal representative for purposes of the Bid; or
- (d) have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder or influence the decision of the Procuring Entity regarding the Bidding process; or
- (e) the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the bidder is involved, however, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- (f) the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works of Services that are the subject of the Bid; or
- (g) Bidder or any of its affiliates has been hired (or to proposed to be hired) by the Procuring Entity as engineer-in charge/consultant for the contract.

Date:

Place:

Signature of Bidder

Name:

Designation:

Address:



**DECLARATION BY THE BIDDER REGARDING QUALIFICATIONS**

In relation to my/our Bid submitted to ..... for procurement of ..... in response to their notice inviting Bid No. .... Dated ..... I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that;

01. I/We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;

02. I/We have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Documents;

03. I/We are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;

04. I/We do not have, and our directors and officers not have been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to entire to a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;

05. I/We do not have conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Place:

Signature of Bidder

Name:

Designation:

Address:



**GRIEVANCE REDRESSAL DURING PROCUREMENT PROCESS**

The Designation and address of the First Appellate Authority is **THE CHAIRMAN, BOARD OF TECHNICAL EDUCATION RAJASTHAN, JODHPUR.**

The Designation and address of the Second Appellate Authority is **THE CHIEF SECRETARY, DEPARTMENT OF TECHNICAL EDUCATION, GOVT. OF RAJASTHAN**

**01. Filing an appeal**

If a Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provision of the Act or the Rules or the Guidelines issued there under, he may file an appeal to first Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved.

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated procurement proceedings.

Provided further that in case a procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

02. The officer to whom an appeal is filled under para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.
03. If the officer designation under para (1) fails to dispose the appeal filed within the period specified in para (2) or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

**04. Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:

- a) determination of need of procurement;
- b) provisions limiting participation of Bidders in the Bid process;
- c) the decision of whether or not to enter into negotiation;
- d) cancellation of a procurement process;
- e) applicability of the provisions of confidentiality;



05. Form of Appeal

- a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

06. Fee of filing appeal

- a) Fee for first appeal shall be rupees two thousand five hundred and second appeal shall be rupees ten thousand, which shall be non-refundable.
- b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

07. Procedure for disposal of appeal

- a) The first Appellate Authority or Second Appellate Authority, as the case may be upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be shall;
  - i. here all the parties to appeal present before him; and
  - ii. peruse or inspect documents, relevant records or copies thereof relating to the matter;
- c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Date:  
Place:

Signature of Bidder  
Name:  
Designation:  
Address:



**MEMORANDUM OF APPEAL UNDER THE RAJASTHAN TRANSPARENCY IN PUBLIC  
PROCUREMENT ACT, 2012**

Appeal No. .... of .....

Before the .....(First/Second Appellate Authority)

01. Particulars of appellant:

- i. Name of Appellant:
- ii. Official address, if any:
- iii. Residential address:

02. Name and address of the respondent(s):

- i.
- ii.
- iii.

03. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclosed copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the act by which the appellant is aggrieved:

04. If the Appellant proposes to be represented by a representatives, the name and postal address of the representative:

05. Number of affidavits and documents enclosed with the appeal:

06. Ground of appeal:

.....  
.....(supported by an affidavit)

07. Prayer:

.....  
.....

Place: .....

Date: .....

Appellant's Signature



ADDITIONAL CONDITIONS OF CONTRACT

01. Correction of arithmetical errors:

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

i. If there is discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.

ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total be corrected ; and

iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If Bidder that submitted the lowest evaluated Bids does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

02. Procuring Entity's Right to Vary Quantities:

i. At the time of award of contract, the quantity of goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent of the quantity specified in the Bidding Document, it shall be without any change in the unit prices or other terms and conditions of contract.

ii. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.

iii. In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 50% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply, if the suppliers fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Suppliers.

03. Dividing quantities among more than one Bidder at the time of award(In case of Procurement of Goods):

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and she second lowest Bidder

Or even more Bidders in that order in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Date:  
Place:

Signature of Bidder  
Name:  
Designation:  
Address:



**“DECLARATION BY THE BIDDERS” (S.R. 11)**

I/We declare that I am ..... / We are bonafide/ Manufacturer/ Whole Sellers/ Sole Distributors/ Authorized Dealer/ Dealers/ Sole Selling/ Marketing Agent in the Good/Stores/Equipments for which I/We have Bided. (STRIKE OFF WHICHEVER IS NOT APPLICABLE)

If, this Declaration is found to be incorrect then without prejudice to any other action that may be taken, My/Our Security may be forfeited in full and the Bid if any to the extent accepted may be cancelled.

SIGNATURE OF THE BIDDER  
(with seal and designation)

*fan*

"G.S.T. DECLARATION"

I, certify that the goods on which G.S.T. has been charged have not been exempted under the G.S.T. or G.S.T. Rules, or the Rules made there under and the amount charged on account of Sales Tax is not more than what is payable under the relevant provisions of the G.S.T. Act or the Rules made there under.

Certify that we M/S .....

.....  
Are registered as Manufacturer in the ..... (State or Union Territory) under G.S.T.  
Registration No. ....

SIGNATURE OF THE BIDDER  
(with seal and designation)



**REAL TIME GROSS SETTLEMENT (RTGS)/  
NATIONAL ELECTRONIC FUND TRANSFER (NEFT)**

From: M/S .....

To,  
The Secretary,  
Board of Technical Education Rajasthan,  
Jodhpur.

Sub:- RTGS/ NEFT Payments.

We refer to remittance of our payments using RBI's RTGS/NEFT. Our payments may be made through the above system to our under noted account at our cost:-

Name of firm	
Full Address	
Mobile Number	
Mail Id for payments information	
PAN Number	
Bankers Name	
Branch Name	
9 Digit Code of Bank (Appearing on the MICR Cheque issued by the Bank)	
Account type with code	
Account Number (as appearing on Cheque Book)	
IFSC Code for RTGS	

SIGNATURE OF BIDDER  
(with seal and designation)



**AGREEMENT**

(See Rule 68)

(On non-judicial Stamp Paper of Rajasthan Government of the value as per S.R.-16)

01. An agreement made this ..... day of ..... between .....  
..... [hereinafter called "the approved supplier" , which expression shall, where the context so admits, be deemed to include his heirs successors, executors and administrators of the one part and the Government of the State of Rajasthan (herein after called "the Government" which expression shall, where the context so admits, be deemed to include his successors in office and assigns) of the other part]

02. Whereas the approved supplier has agreed with the Government to supply to the .....  
Of the State of Rajasthan at its Head Office as well as at branches offices throughout Rajasthan, all those articles set forth in the schedule appended here to in the manner set forth in the conditions of the bid and contract appended herewith and at the rates set forth in column ..... of the said schedule.

03. And whereas the approved supplier had deposited a sum of Rs. .... in .....  
i. Cash/Bank Draft/Challan No./Banker Cheque No. .... dated .....  
ii. Post Office Savings Bank Pass Book duly hypothecated to the Departmental authority.  
iii. National Savings Certificates/Defence Savings Certificates, Kisan Vikas Patras, or any other script/Instrument under National Saving Schemes for promotion of Small Savings, if the same can be pleased under the relevant rule. (The certificates being accepted at surrender value) as security for the due performance of the aforesaid agreement which has been formally transferred to the departmental authority.

04. Now these Presents witness:

- i. In consideration of the payment to be made by the Government through ..... at the rates set forth in the Schedule hereto appended the approved supplier will duly supply the said articles set forth in ..... and ..... thereof in the manner set forth in the conditions of the bid and contract.
- ii. The conditions of the bid and contract for open bid enclosed to the bid notice No. .... dated ..... and also appended to this agreement will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.
- iii. Letters Nos. .... received from bidder and letters Nos. .... issued by the Government and appended to this agreement shall also form part of this agreement.
- iv. (a) The Government do hereby agree that if the approved supplier shall duly supply the said articles in the manner aforesaid observe and keep the said terms and conditions, the Government will through ..... pay or cause to be paid to the approved supplier at the time and the manner set forth in the said conditions the amount payable for each and every consignment.  
(b) The mode of Payment will be as specified below:-

- 1. ....
- 2. ....



3. ....

05. The delivery shall be effected and completed within the period noted below from the date of supply order:-

S.N.	Items Quantity	Delivery period
06. [1](i)	In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following percentages of value of stores which the bidder has failed to supply:-	
a)	Delay up to the one fourth period of the prescribed delivery period.	2.5%
b)	Delay exceeding one fourth but not exceeding half of the prescribed period.	5.0%
c)	Delay exceeding half but not exceeding three fourth of the prescribed period.	7.5%
d)	Delay exceeding three fourth of the prescribed period.	10%

Note: (i) Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.

(ii) The maximum amount of agreed liquidated damages shall be 10%

(iii) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.

[2] Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account hindrances beyond the control of the bidder.

07. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the Government and the decision of the Government shall be final. In witness whereof the parties hereto have set their hands on the ..... day of ..... 20.....

Signature of Bidder/Supplier  
(with seal and designation)

Signature for and on behalf of Governor  
(Designation)

Date:

Date:

Witness No. 1

1. Witness

Witness No. 2

2. Witness

**ANNEXURE- H****Technical Bid for E-Bid No. 05/2022-23 Printing & Supply of Answer Books**

S.N.	Name of items with specification	Total Qty.	Specify variation in Specification (if any)
<b>Specification of Answer Books:</b>			
1	Size of Answer Book- 22x28 cm.	6.5 Lac	
2	Inner page- 60 GSM Type (First Grade quality paper) as per sample		
3	a) Printing in Inner pages single light colour. b) Monogram of Board of Tech. Edu. Raj. On all pages. c) Serial page numbering on all pages. d) Secret mark in micro letter of Board of Tech. Edu. Raj. Acronym in the margin line.		
4	No. of Inner pages 32 lined paged (Excluding Cover 2 Page) Total Page 34(Thirty four)		
5	Cover paper 80 GSM paper (Total Page 2) Front page Printed on two side (offset Printing) with serial no's in digital numbering at 2 Place. (7 digit starting from 1000001)		
6	Packing- 50 Answer Books in one poly bag & 200 Answer Books in 5 Ply laminated, corrugated box. Serial No. of answer books to be printed on box.		
7	Stitching- Thread Stitched		
8	Printing of Bar code on front page at 2 Places. Bar Code should read a 10 digit number. First seven digits are copy's serial No. and last three digits are 291.		
9	Perforation to be provided on the front page at middle vertical line.		
	<b>Complete Printing Design &amp; Layout of Answer Books should be as per Sample of BTER.</b>		
10	Tentative list for supply places enclosed. It may be changed and new places can be added or deleted.		
11.	List provided along with the supply order will be final and the supply must be done accordingly.		



राजस्थान सरकार  
प्राविधिक शिक्षा मण्डल, राजस्थान,  
डब्ल्यू -6 रेजीडेंसी रोड, (गौरव पथ) जोधपुर

सेमेस्टर पद्धति की उत्तपुस्तिकाओं के वितरण हेतु संस्थानों की सूची :-

S.No.	Inst. Code	Name of Government Polytechnic Colleges
1	1	Govt. Polytechnic College, Ajmer
2	2	Govt. Polytechnic College, Alwar
3	3	Govt. Polytechnic College, Banswara
4	4	Govt. Polytechnic College, Barmer
5	5	Govt. Polytechnic College, Bharatpur
6	6	Govt. Polytechnic College, Bikaner
7	7	Govt. Polytechnic College, Chittorgarh
8	8	Govt. Khaitan Polytechnic College Jaipur
9	9	Govt. Polytechnic College, Jodhpur
10	10	Govt. Polytechnic College, Kota
11	11	Govt. Polytechnic College, Pali
12	14	Govt. Polytechnic College, SawaiMahdhopur
13	15	Govt. Polytechnic College, Sriganganagar
14	16	Govt. Polytechnic College, Sirohi
15	19	Govt. Women Polytechnic, College, Ajmer
16	20	Govt. Women Polytechnic College, Bikaner
17	21	Govt. Polytechnic College, Churu
18	22	Govt. Polytechnic College, Jhalawar
19	23	Govt. Polytechnic College, Neemrana
20	24	Govt. Polytechnic College, Rajsamand
21	25	Govt. Polytechnic College, Sikar
22	31	Govt. Woman Polytechnic College, JAIPUR
23	32	Govt. Woman Polytechnic College, JODHPUR
24	33	Govt. Woman Polytechnic College, KOTA
25	34	Govt. Woman Polytechnic College, UDAIPUR
26	35	Govt. Woman Polytechnic College, SANGANER
27	48	Govt. Polytechnic College, Dausa
28	49	Govt. Polytechnic College, Nagour
29	50	Govt. Polytechnic College, Jalore
30	92	Govt. Women Polytechnic College, Bharatpur
31	94	Govt. Polytechnic College, Pratapgarh
32	95	Govt. Polytechnic College, Baran
33	96	Govt. Polytechnic College, Dungerpur
34	97	Govt. Polytechnic College, Dholpur
35	98	Govt. Polytechnic College, Jaisalmer
36	117	Govt. Polytechnic College, Hanumangarh
37	180	Govt. Polytechnic College, Tonk
38	181	Govt. Polytechnic College, Bundi
39	183	Govt. Polytechnic College, Bagidora
40	184	Govt. Polytechnic College, Jhunjhunnu
41	185	Govt. Polytechnic College, Bhilwara
42	236	Govt. Polytechnic College, Udaipur
43	238	Govt. Polytechnic College, Kelwara
44		BTER Store, Jodhpur

*FTW*